



DEPARTMENT OF THE AIR FORCE
90TH MISSILE WING (AFGSC)

8 February 2024

MEMORANDUM FOR ALL CHILD DEVELOPMENT AND YOUTH CENTER PATRONS

FROM: 90 FSS/FSY

SUBJECT: Program Hours for Base-wide Delayed Reporting/Early Releases and Closures

1. During inclement weather, the base may delay reporting to work and/or close the base. When this happens, the Child Development Center (CDC) and the Youth Center will follow delayed reporting/closure instructions and open as instructed, examples include:

- a. If the base has a one (1) hour delayed reporting time, these programs will open one (1) hour later than normal (0730).
- b. If the base has a two (2) hour delayed reporting time, these programs will open two (2) hours later than normal (0830).
- c. If the base is closed, these programs will be closed.

2. Please note, F.E. Warren Air Force Base child and youth facilities hours are driven by the 90th Missile Wing Commander's direction. Laramie County School District (LCSD) inclement weather notification does not impact child and youth hours of operation.

3. If there is a base-wide early release of personnel due to inclement weather, the CDC, Youth Center and Youth Annex will also close early. Please pick your child(ren) up when released.

4. LCSD bus transportation will follow the LCSD inclement weather notifications. It is highly recommended that parents of school-aged children monitor both F.E. Warren AFB and LCSD delays and closures, as they may be different. Example:

- a. If the base has a two (2) hour delay but LCSD is not delayed, it will be the parent's responsibility to transport the child(ren) to the appropriate bus stop and/or school on time.

5. Safety is our utmost concern during inclement weather for both you and your family as well as our staff. Your cooperation is greatly appreciated!

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